

Sarah Thomas

Location: **Kensington, London**

Telephone: **07581 223260**

Email: sarahamelia@hotmail.co.uk

Education

BA Business Studies – First Class.

2 A-levels and 6 O-levels.

Professional Profile

Property professional with a proven track record of consistently exceeding sales targets combined with an above average valuation to instruction ratio.

Knowledge and experience of the London and South Cotswolds property markets.

Excellent rapport building skills.

Core Skills & Values

Honesty and integrity - Valuation and negotiation

Strong rapport building ability - Business development

Excellent communicator - Customer service

Career Summary - Property

May 2018 – Present

Kinleigh Folkard & Hayward - Client Services Business Development

Invited by the Directors to start up a Client Services Department.

New business generation - I exceeded £500,000 of listings in my first 2 months and £20,000 of lettings fees.

January 2015 - April 2018

Kinleigh Folkard & Hayward - Assistant Manager

Responsible for my own sales and valuation targets which were consistently exceeded.

Progressing my own and junior employees` sales – my fallout rate was the lowest in the company.

Training and mentoring junior members of the team.

Interviewing.

April 2015 – December 2015

Hamptons International Stroud – Senior Sales Lister – Maternity Cover

Valuing high end properties.

Responsible for creating property marketing material.

September 2012 – March 2015

Kinleigh Folkard & Hayward - Assistant Manager

September 2004 –August 2012

Heaver Estate Agents – Assistant Manager

Interests

Photography – Travel – Riding – Pilates – Jewellery making.